

Shree Swaminarayan Temple Willesden – 50th Golden Jubilee Event

Noise Management Policy

Event Location: Neasden Studios

Event Dates: 5th – 13th July

1. Purpose

This Noise Management Policy outlines the controls and procedures in place to manage and minimise noise disturbance during the 50th Golden Jubilee celebrations, ensuring a respectful balance between successful event delivery and consideration for the surrounding community.

2. Commitment to Noise Control

Shree Swaminarayan Temple Willesden is committed to:

- Operating all events in a way that minimises noise impact on local residents and businesses.
 - Ensuring full compliance with environmental health regulations and licensing requirements.
 - Maintaining open communication with the local community throughout the event.
-

3. Dispersal Policy

A. End-of-Event Announcement

- A closing announcement will be made 30 minutes before the end via the PA system, thanking attendees and requesting gradual departure.
- Final announcement 5 minutes before closure will kindly instruct attendees to begin exiting.

B. Staggered Dispersal

- Volunteers and stewards will guide a phased exit, encouraging dispersal in waves (e.g. by section or area of the venue).
- Areas with children, elders or mobility needs will be prioritised for early dispersal.

C. Exit Points

- Clearly signposted and manned exits.
- Stewards positioned to direct attendees and avoid crowding.

D. Public Transport / Parking Coordination

- Transport information (bus, tube/train times, and walking directions) announced and displayed on signage near exits.
- Parking stewards will assist with safe and orderly vehicle departure.

E. Volunteer Support

- Trained community volunteers will be placed around the venue to help with:
 - Exit guidance
 - Crowd control (if needed)
 - Welfare assistance for vulnerable persons
-

4. Professional Audio Visual Management

- The entire **Audio Visual and Sound Operations** for the event have been **outsourced to Varsity AV & Events Ltd**, who will be solely responsible for managing all aspects of sound delivery and noise control throughout the event.
 - Varsity AV & Events Ltd will ensure that:
 - All PA systems and amplified equipment are operated by qualified sound engineers.
 - Sound levels are maintained within agreed parameters.
 - Real-time monitoring of noise levels is conducted throughout all live sessions.
 - Immediate adjustments are made if noise levels approach set limits.
 - All sound checks and calibrations are conducted professionally and sensitively to minimise external sound propagation.
-

5. Operational Controls

Sound Checks

- **Pre-event sound tests** will be conducted prior to live performances or speeches to ensure levels remain within agreed limits.
- Equipment calibration will account for audience size, building acoustics, and community sensitivity.

Real-Time Monitoring

- Noise levels will be **monitored continuously in real-time** using calibrated sound level meters by Varsity AV & Events Ltd throughout all performances.
 - Event managers and sound engineers will collaborate to ensure compliance at all times.
-

6. Event Timings & Curfews

To ensure minimal disruption:

- **Weekday Events (Monday–Thursday):**
All amplified sound will end by **10:00 PM**.
 - **Weekend Events (Friday–Sunday):**
All amplified sound will end by **10:30 PM**.
 - No live or amplified sound will take place outside of these permitted hours.
-

7. Community Communication

Neighbourhood Contact

- A **dedicated contact number** will be provided to local residents and businesses for any noise-related concerns during the event:
 - **Neighbourhood Noise Contact:** [Insert Contact Name & Number]

- All complaints will be logged and promptly addressed by the event management team in conjunction with Varsity AV & Events Ltd.

Advance Notification

- Prior to the event, an information leaflet or letter will be distributed to nearby properties informing them of:
 - Event dates and timings.
 - Key contact details.
 - Commitment to responsible noise management.
-

8. Incident Logging and Reporting

- All noise complaints, incidents, and monitoring data will be recorded in the **Noise Management Log**.
 - The Noise Management Log will be reviewed daily by the Event Manager and Varsity AV & Events Ltd to ensure appropriate actions are taken as needed.
-

9. Continuous Improvement

- Feedback from residents, attendees, staff, Varsity AV & Events Ltd, and authorities will be reviewed throughout the event to identify opportunities for improvement in noise management.
-

Approved by:

Shree Swaminarayan Temple Willesden
Golden Jubilee Organising Committee
Date: 11/06/2025